

VARIANCES TO STANDARDS APPLICATION
Renewal Application (three years)

Purpose: [ARM 10.55.604\(4\)](#) "Following the second year of implementation of a variance to standards, the school district shall provide evidence to the Superintendent of Public Instruction that the methods selected by the district implement, meet, or exceed results that could have been achieved under established standards."

DUE DATE:

First Monday in March

COUNTY: Toole County

DISTRICT: Shelby Public School District #14

LIST EACH SCHOOL THAT IS REQUESTING THE VARIANCE:

Shelby Elementary School

1. **Standard(s) for which a variance is requested, e.g., 10.55.709. If there is a program delivery standard, be sure to list it as well, e.g., 10.55.1801.**

10.55.709 Library Media Services, K-12

- 2. Provide evidence that local community stakeholders were involved in the consideration and development of the proposed renewal variance application. Community stakeholder groups include parents, community members, and students as applicable.**

Shelby School District has maintained three staff members in our two Libraries to exceed student needs. As of February 2022, Shelby Elementary School had 262 students. To exceed student needs we maintain a full-time paraprofessional and a .5 Librarian in the elementary library. We posted this variance to standards on our March Board meeting agenda (see attached).

- 3. Provide evidence local school stakeholders were involved in the consideration and development of the proposed renewal variance application. School stakeholder groups include trustees, administrators, teachers and classified school staff.**

The Shelby School Board will discuss the Variance to Standards regarding our elementary Library at the March 8, 2022, Board Meeting (See Board Agenda).

4. **Attach Board of Trustee meeting minutes that show the Board of Trustees approved the application for a renewal variance at an official, properly noticed meeting.**

5. **Reflection upon initial variance:**
 - a. **Describe the specific measurable objectives that were listed in the initial variance application that demonstrated how the proposed variance was to meet or exceed the results under the current standard(s).**
 1. We will continue to create a schedule that allows our Librarian to support student learning where and when it is needed. We will be able to measure this by reviewing the schedule and ensuring student contact time (30 minutes per week per student) is met.
 2. We will measure the number of AR tests completed and at what level those tests are completed to ensure student growth in reading and comprehension.
 3. Star reading data will be evaluated to determine future needs and opportunities for improvement
 4. Shelby's yearly teacher evaluation system will evaluate the Librarian's ability to continue delivering effective institution in meeting the Library Media Standards.

 - b. **Provide a summary of the evidence or data gathered to demonstrate that the initial variance meets or exceeds results that could have been achieved under the established standard.**
 1. We created a schedule that allows our Librarian to support student learning where and when it was needed including a 30 minute lesson each week to all K-6 groups.
 2. AR testing levels were maintained during the variance time frame.
 3. Star reading data was completed and evaluated.
 4. The Librarian was evaluated by District Administration.

- c. **After reflection on the initial variance, describe any adjustments that need to be made to meet the specific needs of the students in the school(s).**

No additional changes need to be created to meet student needs

6. **Provide a statement of the mission and goals of this proposed renewal variance.**

To achieve the goals listed in 10.55.709, Shelby Elementary School offers weekly lessons taught by the .5 Librarian to grades K-6. These 30 minute lessons focus on achieving the requirements stated in 10.55.709. As our Library is staffed by a paraprofessional as well as the .5 Librarian the facility is open throughout the entirety of the school day for independent student use (AR Testing, book check-out, research, or other needed activities).

7. **List specific measurable objectives that demonstrate the proposed renewal variance will meet or exceed the results under the current standard(s).**

1. Create a schedule that allows our Librarian to support student learning where and when it is needed, including 30 minutes per week per student class time.
2. We will measure the number of AR tests completed and at what level those tests are completed to ensure student growth in reading and comprehension.
3. Star reading data will be evaluated to determine future needs and opportunities for improvement
4. Shelby's yearly teacher evaluation system will evaluate the Librarian's ability to continue delivering effective instruction in meeting the Library Media Standards.

8. What data or evidence will be gathered to document progress toward meeting the measurable objectives of the renewal variance?

Shelby Elementary School will gather evidence as stated in question 7. We will evaluate the schedule, measure AR data, evaluate Star Testing data, and evaluate the Librarian using our adopted Danielson model evaluation tool.

In addition to the aforementioned data gathering, sample lessons and assessments will also be gathered to document the Elementary School's deliverance of the Library Media Standards.

9. In what way does this variance meet the specific needs of the students in the school(s)?

By completing the aforementioned goals and processes we will meet student needs regarding library services

10. Describe how and why the proposed variance would be:

a. Workable

Funding - No additional funding is needed to meet our current needs.

Staff - The .5 Librarian had over 20 years of experience in Library Education along with her K-12 Librarian certification, she also has a K-12 Reading Endorsement and a K-8 Elementary Endorsement.

Facilities - Our facilities meet the needs of our current student population

Scheduling - We already have a schedule designed to meet the needs of our K-6 students

b. Educationally sound.

Shelby School District has a 1.0 FTE certified K-12 Librarian who serves our K-6 building and our 7-12 building. We employ two paraprofessional that assist our librarian as stated above. All K-6 students are scheduled to receive between 30 minutes per week of instruction in the Library Media Standards, that instruction is delivered by our K-12 certified Librarian with paraprofessional support when needed. The library is always open for student use.

- c. **Where applicable, aligned with program standards under ARM 10.55.1101 through 10.55.2101.**

Shelby Elementary School aligns with 10.55.1801 in the following 2 areas:

1. develops & maintains a library collection that is current, balanced, and reflects authentic historical and cultural contributions of Montana's American Indians; and
2. engages in comprehensive long range planning to administer and manage, in a secure area, the human, financial, and physical resources of the library to locate, access, and use on-site resources that are organized and cataloged.

- d. **Where applicable, aligned with contend standards under ARM Chapters 53 and 54.**

Shelby Elementary School's current library program meets each benchmark for grade 4. All students in grades K-6 have 30 minutes of scheduled library time in which our librarian adheres to those benchmarks and standards. Students are educated in the inquiry process and how to retrieve information. Additionally, students have time throughout the week to visit our library, practice their research skills and get individualized support from our Certified Librarian.

Required school district signatures:

Board Chair Name: Rikki James

Board Chair Signature: *Rikki James* Date: 3/8/22

Superintendent Name: Elliott Crump

Superintendent Signature: *Elliott Crump* Date 2/22/22

Mail the signed form to:

Accreditation and Educator Preparation Division
Office of Public Instruction
PO Box 202501
Helena, MT 59620-2501

OPI USE ONLY

Superintendent of Public Instruction: *Elsie Arntzen* Date April 13 2022
 Approve Deny

Board of Public Education Chair: *Tommy Long* Date 5/13/22
 Approve Deny



Shelby Public School District #14



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SHELBY SCHOOL BOARD MEETING AGENDA

Location: Boardroom

Date: Tuesday, March 8, 2022

Time: 7:00 PM

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| 1. Call To Order | Ms. James |
| 2. Pledge Allegiance | Ms. James |
| 3. Review and Approval of Minutes | Ms. James |
| 4. Review and Approval of Claims and Voided Checks | Ms. Flynn |
| 5. Public Comment | Ms. James |
| 6. Reports | |
| a. Elem Principal Report | Mr. Smith |
| b. JH/HS Principal Report | Mr. Fisher |
| c. Superintendent Schedule | Mr. Crump |
| 7. Action Items | Mr. Crump |
| a. Resignation/Retirement - John Pastrana | |
| b. Hire | |
| i. School Play Co-Directors - Tanner Dean and Rikki Bleeker | |
| ii. Ass't HS Track Coach - Miranda Dupree | |
| c. COVID-19 Update | |
| d. JH/HS Principal Renewal | |
| e. Extended Contracts | |
| f. Dress Code Update | |
| g. Renewal of Variance to Standards | |
| h. Consideration and Adoption of Resolution Estimating Changes in Revenues/Mills from Tuition, Adult Education, Building Reserve, Transportation and Bus Depreciation Levies for School Fiscal Year 2023 | |
| i. Establish Elementary and High School Levy Election Amounts | |
| j. Attendance/Transportation Agreements | |
| 8. Discussion Items | Mr. Crump |
| a. Trustee Election | |
| b. Hiring Update | |
| c. SEA Negotiations | |
| 9. Correspondence | Mr. Crump |
| 10. Next Meeting of the Board - Tuesday, April 12, 2022 at 7 PM | Ms. James |
| 11. Adjournment | Ms. James |

Fund Supported	Estimated	Estimated	Estimated	Estimated
	Change in Revenues	Change in Mills	Impact on Home	Impact on Home
Shelby Elementary			of \$100,000	of \$200,000
Transportation	\$27,500	4.11	\$5.55	\$11.00
Tuition	\$30,000	4.48	\$6.05	\$12.10
Building Reserve	\$30,270	4.52	\$6.10	\$12.21
Bus Depreciation	\$0.00	0.00	\$0.00	\$0.00
Fund Supported	Estimated	Estimated	Estimated	Estimate
	Change in Revenues	Change in Mills	Impact on Home	Impact on Home
Shelby High School			of \$100,000	of \$200,000
Adult Education	\$ 0.00	0.00	\$0.00	\$0.00
Transportation	\$27,500	2.26	\$3.05	\$6.10
Tuition	\$0.00	0.00	\$0.00	\$0.00
Bus Depreciation	\$0.00	0.00	\$0.00	\$0.00
Building Reserve	\$11,700	.96	\$1.30	\$2.60

A motion was made to adopt a resolution to increase/decrease non-voted levy for the elementary school.

Motion: Chad Scarborough

Second: Jay Hould- passed unanimously.

A motion was made to adopt a resolution to increase/decrease non-voted levy for the high school.

Motion: Richard Jorata

Second: Angela Lamb- passed unanimously.

Establish Elementary and High School Levy Election Amounts

The Shelby Public Schools has no authority to do a levy election for the 2022-2023 school year.

Discussion Items

Trustee election Update

The clerk reported that Richard Jorata and Angela Lamb had already filed their paperwork for the trustee election.

Hiring Update

The superintendent informed the Board that he need to create committees to conduct interviews.

SEA Negotiations

The committee is still meeting with the union members.

Correspondence

None

NEXT MEETING OF THE BOARD

Regular Meeting, Tuesday, April 12, 2022 at 7:00 p.m. Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana.

ADJOURNMENT

Chairperson Rikki James adjourned the meeting at 7:55 p.m.

Carmelita Flynn

BUSINESS MANAGER/CLERK

Rikki James

CHAIRPERSON OF THE BOARD